

Completion Guide

to Filling in the Direct Debit and Single donation Form



The form is divided up into six parts:

	ank/Building Society
Grand Charity to pay by [Direct Debit
Registered Charity No. 281942)	Service user number
Please fill in the whole form using a ball point pen and send to:	9 2 6 0 9 6
The Freemasons' Grand Charity, 60 Great Queen Street, London WC2B 5AZ	Reference number
Name and full postal address of your bank or building society	
To: The Manager Bank/Building Society	
	Instruction to your bank or building
Address	Please pay The Grand Charity of to United Grand Lodge of Engla
	Direct Debits from the account miled in this instruction subject
Postcode	the safeguards assured by the arect Debit Guarantee. I understan that this instruction may than with The Grand Charity of the
	that this instruction may main with The Grand Charity of the United Grand Lodge of mgland and, if so, details will be passed
Name(s) of Account holder(s)	electronically to my b
Bank/Building Society Account Number	Signature(s)
Branch sort code	Date : / / /
Banks and building societies may not accept Direct Debit instructions for some types of account	
Regular Donations into the Relief Chest	Single Donations into the Relief Chest
for the Province of West Lancashire	for the Province of West Lancashire
Masonic Charitable Foundation	Masonic Charitable Foundation
2021 Festival	2021 Festival
I promise to pay you the actual sum of 🗜 👘 🕴 🕴	Please tick one or more of the following as applicable;
every Month Yea yonths 6 months	I enclose a cheque pay to The Freemasons' Grand Chanty
	for the sum of
Payments are to start on 111 /	
(This date must be at least two	I made a domon of
and are to continue for a period of three four five	
	on or the second s
or years thereafter, the bill my death, y hever is earlier	
Please allocate this Regular Donation to	Please allocate this Single Donation to:
Lodge/	Lodge/
Chapter name	Chapter name
Lodge/ Chapter No. Relief Chest No. FEST2021	Chapter No. Relief Chest No. FEST2021
The Province of West Lancashire	The Province of West Lancashire
Masonic Charitable Foundation 2021 Festival	Masonic Charitable Foundation 2021 Festival
Gift Aid	Personal Details:
Boost your donation by 25p of Gift Aid for every £1 you donate	Please enter your name and address IN FULL using BLOCK CAPITALS:
If you are a UK tax payer, under the Government's Gift Aid Scheme,	
the Relief Chest Scheme of The Freemasons' Grand Charity (Registered Charity Number 281942) can reclaim the tax you have	
already paid on your donation and add it to the value of your gift.	Title: Mr Mrs Dr Other (
Gift Aid is reclaimed by the charity from the tax you pay for the	Surname:
current tax year.	
Your address is needed to identify you as a current UK taxpayer.	Forename(s):
DEC	
I am a UK taxpayer and under and that if I pay less Income Tax and/	Address:
or Capital Gains Tax than the ount of Gift Aid claimed on all my	
donations in that tax year it is the second se	
~	
In order to Gift Aid your donation you must the relevant box(es)	
below.	
on this donation only	
Please notify us if you:	
1. Want to cancel this declaration	Postcode:
2. Change your name or your home address	
3. No longer pay sufficient tax on your income and/or capital	Telephone:
gains.	
	_ Signature
Date: / /	

To sign up for a direct debit, a member must fill in Part 1, Part 2, Part 3 and Part 6. If he wishes to Gift Aid his donations then also fill in Part 5. Tax relief will go directly to the MCF 2021 Festival Chest.



What monthly direct debit amount should be considered for immediate jewel patronage?

£5 per month	= Steward
£10 month	= Vice Patron
£15 month	= Patron
£25 month	= Grand Patron.

As the festival is set for a 4 year period these monthly amounts required assume a direct debit mandate period of 4 years.

Part 1

Instruction to your E The Freemasons' to pay by [Grand Charity (Registered Charity No. 281942) Please fill in the whole form using a ball point pen and send to: The Freemasons' Grand Charity, 60 Great Queen Street, London WC2B 5AZ Name and full postal address of your bank or building society To: The Manager Bank/Building Society Address Postcode Name(s) of Account holder(s) Bank/Building Society Account Number Branch sort code Banks and building societies may not accept Direct Debit instructions for some types of account

This part must contain his own bank details e.g. Barclays Bank, Fishergate Branch, Preston.

It must also have the Account Name as it appears on statements or cheques, along with the Account Number and the Sort Code.



Part 2 must also be completed:

	nk/Building Society rect Debit			g S	oc	iety
Servic	e user	numb	er			_
9	2	6	0	9	6	
Refere	ence n	umber				_
Plea Dire	nse oct E	pay Debi	The ts fr	Gra om	and the	nk or building priciety Charity of the United Grand Lodge of Englar account anguled in this instruction subject t
Plea Dire the that	ect E safe this cd (pay Debi egua s ins Grai	The ts fr ards strue nd L	Gra om ass ctio	and the sure n m ge o	Charity of the United Grand Lodge of Englan account mailed in this instruction subject of by the frect Debit Guarantee. I understan may the ain with The Grand Charity of the foregland and, if so, details will be passed
Plea Dire the that Unit elec	ase oct E safe this ed troi	pay Debi egua s ins Grai	The ts fr ards strue nd L	Gra om ass ctio	and the sure n m ge o	Charity of the United Grand Lodge of Englan account mailed in this instruction subject to ed by the arect Debit Guarantee. I understan may the ain with The Grand Charity of the foregland and, if so, details will be passed
Plea Dire the that Unit elec	ase oct E safe this ed troi	pay Debi egua s ins Grai Grai nica	The ts fr ards strue nd L	Gra om ass ctio	and the sure n m ge o	Charity of the United Grand Lodge of Englan account muled in this instruction subject ed by the frect Debit Guarantee. I understan may the ain with The Grand Charity of the foregland and, if so, details will be passed

This is the mandate from the donor to his bank and must have along with the Account Number and the Sort Code his signature.

Part 3 is the part that states what he wishes to donate on a regular basis:

<u>Regular</u> Donations into the Relief Chest for the Province of West Lancashire Masonic Charitable Foundation 2021 Festival
I promise to pay you the actual sum of 🗜
every Month Year You for the former f
Payments are to start on 111 /
(This date must be at least two after the date that you sign the form)
and are to continue for a period of three four four five
or years thereafter, and the model of the mo
Please allocate this Regular Donation to
Lodge/ Chapter name
Lodge/ Chapter No. Relief Chest No. FEST2021
The Province of West Lancashire Masonic Charitable Foundation 2021 Festival

This must be filled in and the start date, monthly box, and period of time e.g. four years must be ticked. The members Lodge or Chapter must also be completed then we can accurately identify him.

Start date for payments must be 2 months after the date of signature to allow time for process.



If he is willing to Gift Aid his donations he should complete part 5 as well as part 6

As the Festival is of a 4 year duration monthly direct debits for immediate jewel patronage have been worked out over the 4 year period. They are as follows: -

£5 per month (£240 over 4 years) = Steward £10 month (£480 over 4 years) = Vice Patron £15 month (£720 over 4 years) = Patron £25 month (£1,200 over 4 years) = Grand Patron

Part 4 is the details of his single donation:

	for the	Donation Province sonic Cha 202	e of We	st Lan Found	casł	nire			
	Please tick of Lendose a ch	terretti era atalan i		80.0	600				
	for the sum of].[Ι		
	l made a do	on of].[
	on or								
Please allocate ti	nis Single Donati	ion to:							
Lodge/ Chapter name				Π					
Lodge/ Chapter No.			Relief	Chest N	o. [FE	ST2	021	
Mac	The Prov onic Chari		126 6 261			1000 (100 P	lival		

Note: The relevant box MUST be ticked.

If he has already given a donation then by filling in the box and stating the date it will be found and added to his total.

If a brother wishes to make a single donation to entitle him to immediate jewel patronage he will need to donate:

Steward £240 Vice Patron £480 Patron £720 Grand Patron £1,200



Part 5. is the part that states he is a Tax payer and wishes his donations to attract Gift Aid

Gift Aid
Boost your donation by 25p of Gift Aid for every £1 you donate
If you are a UK tax payer, under the Government's Gift Aid Scheme, the Relief Chest Scheme of The Freemasons' Grand Charity (Registered Charity Number 281942) can reclaim the tax you have already paid on your donation and add it to the value of your gift.
Gift Aid is reclaimed by the charity from the tax you pay for the current tax year.
Your address is needed to identify you as a current UK taxpayer.
DEC
I am a UK taxpayer and under and that if I pay less Income Tax and/ or Capital Gains Tax than the fount of Gift Aid claimed on all my donations in that tax year it is a second provide the pay any difference.
In order to Gift Aid your donation you must below.
on this donation only
Please notify us if you: 1. Want to cancel this declaration 2. Change your name or your home address 3. No longer pay sufficient tax on your income and/or capital gains.
D ate: / / /

Note: The Gift Aid will go directly to the MCF 2021 Festival Chest.

Part 6 are his personal details so we get the correct mason in his correct Lodge or Chapter.

Please enter your name and address IN FULL using BLOCK CAPITALS:

Personal Details:

Title:	Mr	Mrs	Dr	C c	ther ()
Surname:						
Forename(s):						
Address:				ΙΙΙ		
Postcode:						
Telephone:						
┌ Signature ─						

All details must be completed and he MUST sign it at the bottom to complete the Direct Debit mandate.



When the form has been completed by the member it should be given to the Lodge / Chapter Charity Steward, who will pass it to the Group Charity Steward, who will pass it to the Regional Charity Steward, who will pass it on to the 2021 Festival Secretary.